*Max submission 6 pages*

1. **Applicant Name or Applicant Organization Name**

*Enter applicant name or applicant organization name here.*

1. **Address of physical location where the project will take place:**

*Enter address here.*

1. **Project Description**Describe the proposed project activities and location. Project description must be complete, clear and concise, and with specific dollar amounts for each element of the project if the project contains multiple elements.

*Type here.*

1. **Alignment of the Project with the Goals of the Healthy Rivers Board**

Describe the extent to which the proposed grant request/project meets the stated goals, objectives, and on-going projects/priorities of the River Board. See ballot language in the application packet for objectives and the Pitkin County Healthy Rivers website for River Board priorities.

*Type here.*

1. **Viability of the Project**

Describe the extent to which the proposed grant request/project is practical, will be completed as proposed and/or may require other resources to be fully completed, and the extent to which the project can be repeated in other locations such that it will not be limited to a single event. Specifically, describe how the project:

1. Addresses an essential need;
2. Demonstrates collaboration and/or partners with other agencies.

*Type here.*

1. **Public Need, Accessibility and Appreciation**

Describe the extent to which the proposed grant request/project will be seen, appreciated and/or used by people who live and/or work in Pitkin County and the Roaring Fork watershed. Specifically, describe how the project:

* + - 1. Does not duplicate existing services or programs;
			2. Includes a specific public relations strategy;
			3. Demonstrates an appropriate need for public funding.

*Type here.*

1. **Project Team Experience**

Describe the extent that the requesting individual/entity has been successful in other projects or efforts and is known in the community.

*Type here.*

1. **Measurements and Accountability**

Describe specific measures for success, deliverables, and a plan for reporting progress and results to the River Board and other project stakeholders.

*Type here.*

1. **Budget *(use Excel template)***

Use the provided Excel budget template to demonstrate the extent to which the proposed grant amount is appropriate to the project scope and includes other appropriate sources of funding. Provide notes in the budget notes section on the template when appropriate to further describe the contribution of budget line items to the proposed project outcomes.